

## Intern Program Goal Statement

The use of interns as auxiliary support is a unique way to utilize community resources. The use of these community members provide a necessary network with the citizens served. The availability of unpaid support staff provides increased services at no cost while allowing the Fire Department to operate more efficiently. The Lincoln Fire Department coupled with the community provides this program to better equip young people in pursuing desired careers. The Lincoln Fire Department in turn, is provided valuable service and support in exchange.



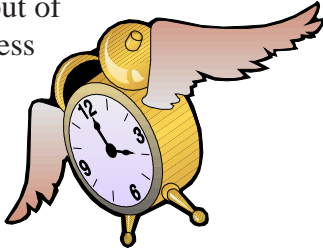
# Intern Program



## Time Requirements

The intern must complete at least 15 hours per week either in or out of office for a period no less than two months.

Interns must also be available for weekend duty on request.



## Application Process

The intern applicant must complete a Fire Department Intern application, including reasons for wanting the internship and personal goals to attain through internship.

Applications will be accepted from a wide variety of institutions such as: University of Nebraska at Lincoln, University of Nebraska Wesleyan, Doane College, Southeast Community College, Lincoln Public Schools and various other organizations.



## Oral Interview

The Intern will be able to elaborate on personal goals and reasons why he or she deserves the internship.

Once the interview has been completed the intern will be provided with a basic orientation and be given information for fire department operations. This will include the department structure organizational chart, department budget and the stations map, viewing of informational videos will help educate the intern on basics of firefighting and daily routine.



## Resources

Intern must have basic “people skills” and applied knowledge with telephone, fax, copier and computer. If the intern does not have these skills, some may be taught.

## Benefits to the Lincoln Fire Department

The Lincoln Fire Department will be gaining a valuable source of support through the intern program. This program will provide a service that may otherwise not be available.

## Benefits to Intern

The intern will be provided a permanent reference for their resume. The intern will also be provided with invaluable information regarding internal structure of fire departments. The intern will be exposed to basics of fire skills and administration of the department. Interns ability to entrepreneur new ideas will greatly be enhanced in a relaxed working environment.

## Project Definition

The intern project is best exemplified as an opportunity that will provided both parties with a valuable experience.



## Questions?

Please call Assistant  
Chief John Huff at  
(402) 441-8351